

Maury Service Authority

Minutes of the Board Meeting

Tuesday February 27, 2018

The regular monthly meeting of the Maury Service Authority Board of Directors was held in the board room of the Water Treatment Plant. In attendance were Chairman Capt. Ned Riester, Board members Mr. John Higgins; Mr. George Graves, Mr. J.D. Goad, and Mr. Jimmy Carter. Also in attendance was Jerry Higgins, MSA Ex. Director; Mr. Noah Simon, Lexington City Manager; Mrs. Melissa Alexander, EX. Director, Rockbridge Co. Public Service Authority; Mr. Jordan Combs, Engineer; Mr. William Johnson, Engineer; Mrs. Christina Shea, MSA Administrative Secretary; and Mrs. Sandra Stewart, Rockbridge Area Conservation Council.

Regular Monthly Board Meeting

Chairman Capt. Ned Riester called the regular meeting to order at 5:00pm.

1. Approval of Minutes: Mr. Graves made the motion to approve the minutes of the January Board Meeting. Mr. Higgins seconded the motion. The motion passed.
2. Financial Report: Jerry Higgins pointed out that the Agenda Package includes the Bank Accounts Balance Sheet and the I&I Revenue Sharing Program balance as well as two reports each for water and wastewater that were gleaned from the Quickbooks software now that most of the data has been inputted by Christina. That includes the general Profit & Loss report and the Expenses by Vendor Detail report. He provided attendees with the usual budget evaluations that originate from the Accountant's Financial Statements. The water budget evaluation shows that at the end of the fiscal year it appears that we will be down on our sales by about \$60,000 and we will be under spent by about \$58,000 compared to what we budgeted to spend.

On the wastewater side the evaluation shows we have received less flow that we budgeted for and our revenue is going to be lower by about \$97,600. It also shows that we will be under spent by about \$121,000.

3. Water Plant Production and Operation: the Board package includes a water plant report from Roger DeBerry, Water Plant Supt.. There were two tours of VMI Cadets that recently came through the water plant. The tours went well.
4. Wastewater Plant Operation: Rick Allen, Wastewater Plant Supt. submitted his monthly report which was included in the Board Packet.
 - A. Jerry reported that the operations at the wastewater plant are going fairly smoothly. John Higgins noted that he has received a complaint about odors emanating from the plant. Jerry explained that there has been an odor problem at the plant due to the sludge in one digester getting too thick. When this happens the aeration system becomes ineffective because the air does not transfer well when the sludge is too thick. The problem is being corrected at this time.
 - B. Jerry informed the Board that the influent pump station is now running the way it was designed to work. The pump controls have been modified and are now working well. Unfortunately, both pump #4 and motor #3 have broken down and had to be sent away for repairs. So far there is no evidence that the modified controls and the breakdowns are related but we are looking into that possibility.
 - C. As has been discussed previously 5 cows on the Showalter farm died. Although the timing between our spreading biosolids on the field and the cows dying does raise questions, there is no evidence and no other reason to link the two. Our insurance company (VML) has looked into the incident, they also concluded that there is no link, and have declined to pay damages. VML wants to be sure that the Board understands that it does have the no-fault insurance in case the Board wants to pay the damages anyway. After some discussion the Board decided to leave the situation alone and not make use of the no-fault insurance in this case.
5. Rockbridge County PSA Issues: Mrs. Alexander reported that the previous night the County Board of Supervisors and the PSA Board met and decided to proceed with Phase 1 of the plans for water and sewer service out Rt. 60 to the I-81 interchange. This will include a new sewer pump station and forcemain to go from the vicinity of Taco Bell, along the Rt. 11 Bypass and connect directly to the MSA sewer line that goes along Old Buena Vista Road from Rt. 11.
6. City of Lexington Issues: None
7. Unfinished Business:

- A. Jerry reported that he attended each of the public hearings held by each of the three municipalities to approve the funding for the Houston St. Waterline Replacement Project. All three resolutions were approved. Now the bond counsel has to send a revised Articles of Incorporation to the State Corporation for their approval. Mr. John Higgins brought up the possibility of looking at other options such as putting off this project until a later time. This question generated considerable discussion about other options that may be available. The Board decided to postpone the project and investigate getting an advisor such as Davenport Financial to evaluate the options available.
- B. Draft FY 2019 Budget – After some discussion the Board decided to meet in a work session to review the draft budget. The work session was scheduled for 5pm on Tuesday March 6. The appropriate public notice will be provided.
- C. MSA has received 4 resumes for filling the position of Executive Director. Both the County PSA and the City of Lexington were invited to participate in the interviews. Further discussion on this subject will take place in a Closed Meeting.

8. Other Business: Public Comment Session: None

9. Closed Meeting:

Chairman Riester asked for a motion to go into a Closed Meeting.

The motion was made and seconded to go into a Closed Meeting for the purpose of discussing the hiring of a new employee.

Chairman Riester called for a vote to go into a Closed Meeting.

Chairman Riester- Aye

Mr. Higgins- Aye

Mr. Graves – Aye

Mr. Goad – Aye

Mr. Carter – Aye

Chairman Riester announced that the Board was now in a Closed Meeting Pursuant to Chapter 2.2-3711 Code of Virginia Paragraph (1) discussion of employment, assignment, appointment of public employees.

Following the meeting;

Chairman Riester called for a motion to end the Closed Meeting and return to the Regular Session.

The motion was made and seconded.

The motion passed.

Chairman Riester called for a motion to certify the Closed Meeting.

Motion was moved and seconded.

The Board members were polled.

Chairman Riester – Aye

Mr. Higgins – Aye

Mr. Graves – Aye

Mr. Goad – Aye

Mr. Carter – Aye

Following the Closed Meeting the Board agreed to conduct the interviews for the Ex. Director position on Thursday March 8 starting at 5pm.

10. Next MSA Board meeting: March 27, 2018

11. Meeting adjourned 6:30 pm.

Chairman

Executive Director