

Maury Service Authority

Minutes of the Board Meeting

Tuesday September 26, 2017

The regular monthly meeting of the Maury Service Authority Board of Directors was held in the board room of the Water Treatment Plant. In attendance were Chairman Capt. Ned Riester, Board members Mr. John Higgins; Mr. George Graves and Mr. Jimmy Carter, and Mr. JD Goad. Also in attendance was Jerry Higgins, MSA Ex. Director; Mr. Noah Simon, Lexington City Manager; Mr. Mike Kennedy, Director of Public Works, City of Lexington; Mr. William Johnson, Engineer; Mrs. Sandra Stewart, Rockbridge Area Conservation Council; Mr. Jordan Combs, Engineer; Mrs. Christina Shea, MSA Administrative Secretary.

Regular Monthly Board Meeting

Chairman Capt. Ned Riester called the regular meeting to order at 5:00pm.

1. Approval of Minutes: Mr. Graves made the motion to approve the minutes of the August 22 Board Meeting. Mr. Higgins seconded the motion. The motion passed.
2. Financial Report: Jerry Higgins pointed out that the Agenda Package includes the Bank Accounts Balance Sheet and the I&I Revenue Sharing Program balance. All in attendance were provided with a copy of the monthly water and wastewater budget evaluations. He noted that on the water side, with two months into the budget year so far, no changes to the estimated year end revenues or expenses are noted. For wastewater the budget evaluation shows that with two months into the budget year the revenues and expenses appear to be as expected and no changes to the estimated year end numbers are necessary at this time.
3. Water Plant Production and Operation: the Board package includes a water plant report from Roger DeBerry, Water Plant Supt.. Jerry did not have anything significant to add to Mr. DeBerry's report except to say that the wastewater lab Director is working with the water plant staff to properly document the calibration of the new desktop pH meter which will be used to calibrate the new in-line pH meters. The circular paper charts in

the hallway have now been replaced with digital recorders that more reliable and are easier to read.

4. Wastewater Plant Operation: Rick Allen, Wastewater Plant Supt. has been keeping Jerry up-to-date on plant operations and maintenance. His monthly report was included in the Board Packet. One operator who has been out of work for a considerable period of time are now back to work. New carbon is being placed into the carbon vats that are part of the pump station ventilation system. This is a good way to keep the odors at the pump station down to a minimum.
 - A. Jerry noted that the work on the controls at the wastewater pump station is going very slowly but it continues to progress. There was then a lengthy discussion with Mr. Johnson (engineer) about the complexities and reasons for the PLC programming problems. Jerry presented the Board with a memo that outlined what we have spent so far on the controls work the Contractor (AYE) so far. He requested authorization from the Board to spend \$57,100 for Change Order #3 which was included with the memo. This change order will complete the control modifications for pumps 3 and 4. At that point all four pumps will have upgraded controls and will be fully operational. This work is to be completed by AYE by the end of January 2018. An additional \$20,000 needs to be authorized for engineering support from William Johnson Engineers. The total amount we will have spent for this contractor (AYE) to renovate the pump control system will then be \$108,900. Mr. Carter made the motion to approve the expenditure of an additional \$77,100 for work on the pump station controls Mr. Higgins seconded. Motion passed.
 - B. As has been discussed previously, William Johnson Engineers were asked to develop a draft SOP for the digesters at the wastewater plant. Since the last Board meeting there have been several meetings with the wastewater staff regarding the technicalities of operation. There remains considerably more work to be done on the proposed SOP.
5. Rockbridge County PSA Issues: None
6. City of Lexington Issues: None
7. Unfinished Business:

Action Items: Jerry reviewed the action items list and said that there has been no significant progress on the participation agreement. There has been further discussion lately but the signs are that there may not be an approval forthcoming from the owners and we would then have to proceed with the Houston Street Waterline Project under the old rules. Mr. Simon indicated that the recent meetings resulted in the City of Buena Vista agreed to review the Participation Agreement but no time soon. The MSA Board asked Jerry to begin preparing a plan to proceed with funding the Houston St. Water

Line Replacement using the original procedure despite the cumbersome process. The Board would rather get the project moving.

Jerry indicated that he has been contacted by RANA concerning the possibility of getting fiber optics service to the two plants. They have a new contractor and RANA offered to get him an estimate for those connections.

8. New Business:

Jerry and Christina have met and are drafting an FOIA Policy for MSA. It should be ready for the Board to review by the next board meeting. The FOIA request that brought this up has now been satisfied and discussions with that organization have now ceased.

Jerry and the plant supervisors have met with the VMLIP Safety Officer on two occasions to develop a formal Confined Space Entry Program for MSA. Once the staff incorporates his recommendations the program will be sent to him for his final review.

9. Other Business: Public Comment Session : None

10. Closed Session: N/A

11. Next MSA Board meeting: October 24, 2017

12. Meeting adjourned 6:03 pm.

Chairman

Executive Director