

Maury Service Authority

Minutes of the Board Meeting

Tuesday July 25, 2017

The regular monthly meeting of the Maury Service Authority Board of Directors was held in the board room of the Water Treatment Plant. In attendance were Chairman Capt. Ned Riester, Board members Mr. John Higgins; Mr. George Graves; Mr. Jimmy Carter and Mr. JD Goad. Also in attendance was Jerry Higgins, MSA Ex. Director; Mrs. Melissa Alexander, Rockbridge Co. PSA Ex. Director; Mayor Frank Friedman, City of Lexington; Mr. Mike Kennedy, Director of Public Works, City of Lexington; Mr. Jordan Combs, Engineer; Mrs. Christina Shea, MSA Administrative Secretary.

Regular Monthly Board Meeting

Chairman Capt. Ned Riester called the regular meeting to order at 5:00pm.

1. Approval of Minutes: Mr. Graves made the motion to approve the minutes of the June 27 Board Meeting. Mr. Carter seconded the motion. The motion passed.
2. Financial Report: Jerry Higgins pointed out that the Agenda Package includes the Bank Accounts Balance Sheet and the I&I Revenue Sharing Program balance. All in attendance were provided with a copy of the monthly water and wastewater budget evaluations. He noted that on the water side at the end of the fiscal year MSA has taken in \$117,364 less than was budgeted for revenues. The budget evaluation also shows that MSA spent \$229,134 less than was budgeted. For wastewater the budget evaluation shows that MSA took in \$188,867 more than was budgeted and spent \$68,742 less than was budgeted.
There was some discussion regarding the pending switchover to Quickbooks for our bookkeeping. Mr. Goad indicated that his firm switched to this software about six months ago and they are still learning how to use it.
3. Water Plant Production and Operation: the Board package includes a water plant report from Roger DeBerry, Water Plant Supt.. Jerry did not have anything significant to add to

Mr. DeBerry's report except to say that the water plant continues to operate smoothly and the water demand remains low.

4. Wastewater Plant Operation: Rick Allen, Wastewater Plant Supt. has been keeping Jerry up-to-date on plant operations and maintenance. His monthly report was included in the Board Packet. The plant continues to struggle with the absence of operators due to serious illnesses. A plant operator recently twisted an ankle and broke it. That operator will be out of work for at least six weeks.

5. Rockbridge County PSA Issues: None

6. City of Lexington Issues: Mr. Kennedy mentioned that the sewer projects on Thornhill Rd. and in the Enfield Rd. area are well underway. He further commented that he has noticed the water quality has improved over the last year or so. There is considerably less discolored water in the distribution system even when they flush a hydrant. Jerry commented that this is due to the change in the coagulant used at the plant and the change in the chlorine addition point in the treatment process. Jerry thanked Mike for his kind words.

7. Unfinished Business:

Action Items: Jerry reviewed the action items list and said that there has been no significant progress on the participation agreement. There has been further discussion lately but the signs are that there may not be an approval forthcoming from the owners and we would then have to proceed with the Houston Street Waterline Project under the old rules. There has been no decision yet but Jerry is of the opinion that the matter will be settled soon one way or the other.

Elevation Certificate: this is a required document by FEMA, in order to get a stable premium quote. Under the present circumstances our flood insurance will go up 25% each year until we get an elevation certificate issued. Green Forest Surveyors of Buena Vista has been hired to do the survey and issue a certificate. This is all with regards to the raw water pump station on the bank of the Maury River.

8. New Business: Jordan Point Dam- Mr. Higgins made a motion to "accept the report 'A Study Of The Effects Of The Jordan's Point Dam On The Maury Service Authority Dam' as information." Mr. Carter seconded the motion. Motion passed.

Appointment of Officers: Mr. Carter made the motion to retain the present officers as is: Mr. Riester, Chair; Mr. Higgins, Vice-Chair; and Mr. Graves, Secretary/Treasurer. Mr. Goad seconded the motion. Motion Passed.

Jerry added one discussion item. He attended a work-session with the City Council regarding the Moores Creek Reservoir Dam. The City now has to do a survey of the

downstream area. That is to be followed by an inundation study and an emergency response plan. The City will spend approximately \$130,000 before they have an idea of how much it will cost to upgrade the existing dam and if there are other alternatives.

9. Other Business: Public Comment Session

Capt. Riester read a thank-you note that was sent to the Board by the MSA employees to the Board for granting them the recent raise in salaries.

Mayor Friedman asked if the MSA has an attorney on retainer? The answer was no. We have used Mr. Heslip (local) on occasion and we utilized Bodkin, Rose Attorneys for legal assistance with financing.

The Mayor further asked about the \$160,000 that was budgeted to go to the Asset Repair and Replacement Fund. He pointed out that with that money not yet “spent” the surplus money looks considerably better than it would if MSA had already assigned that money to the Asset R&R Fund. Jerry agreed that his observation is correct. That money will be transferred in the near future and will be accounted for properly in the upcoming Audit.

Mayor Friedman also stated that he appreciated MSA taking care of those employees who are injured while working. Some of us don’t pay close enough attention and don’t go to the doctor when we should. He further stated that as a City Official and as a resident of the area he appreciates the work that MSA does every day for the public.

10. Closed Session: N/A

11. Next MSA Board meeting: August 22, 2017

12. Meeting adjourned 5:51 pm.

Chairman

Executive Director