

# Maury Service Authority

## Minutes of the Board Meeting

Tuesday January 24, 2017

The regular monthly meeting of the Maury Service Authority Board of Directors was held in the board room of the Water Treatment Plant. In attendance were Chairman Capt. Ned Riester, Board members Mr. John Higgins; Mr. George Graves; Mr. Jimmy Carter; and Mr. J.D. Goad. Also in attendance was Jerry Higgins, MSA Exec. Director; Mr. Noah Simon, Manager, City of Lexington ; Mrs. Melissa Alexander, Exec. Director, Rockbridge County PSA; Mrs. Sandra Stuart, Rockbridge Area Conservation Council; Mrs. Christina Shea, MSA Administrative Secretary.

### Regular Monthly Board Meeting

Chairman Capt. Ned Riester called the meeting to order at 5:00pm.

1. Approval of Minutes: Mr. Graves made the motion to approve the minutes of the December 6 Board Meeting. Mr. Higgins seconded the motion. The motion passed.
2. Financial Report: Jerry Higgins pointed out that the Agenda Package includes the Bank Account Balance sheet and the I&I Revenue Sharing Program balance. All in attendance were provided with a copy of the monthly water and wastewater budget evaluations. In addition the Board members were provided with the accountants' financial statements, bank reconciliations, journals and ledgers for December. Anyone else who would like a copy of the accountants' package will be provided a copy at this meeting. Jerry proceeded to review the numbers in the budget evaluations. He noted that on the water side it now appears that MSA will take in approximately \$19,796 more than was budgeted for revenues and will spend approximately \$66, 836 less than budgeted. For wastewater the trend shows that MSA will take in approximately \$281,870 more than was budgeted and will spend approximately \$5,075 less than was budgeted.
3. Water Plant Production and Operation: the Board package includes a water plant report from Roger DeBerry, Water Plant Supt.. In addition Jerry pointed out that the water

plant was running smoothly. The recent rains caused the water in the river to be unusually turbid but the treatment operators kept the process steady and the water quality produced was unchanged.

4. Wastewater Plant Operation: Rick Allen, Wastewater Plant Supt. has been keeping Jerry up-to-date on plant operations and maintenance. A written report was included in the Board package.

Jerry mentioned that yesterdays rain caused a considerable increase in flow to the plant. The flow rate increased up to 6.5 MGD around mid-day and then began to subside. The plant operators were able to handle the extra flow without any problems because one of the clarifiers was empty and could hold the extra flow until it could be processed through the plant.

Work continues on the influent pump station on Old Buena Vista Rd.. Most of the preliminary discussions and study is done and the contractor will show up on Jan. 30 to begin the rewiring and the controller programming changes to pump number 1.

5. Rockbridge County PSA Issues: None

6. City of Lexington Issues: None

7. Unfinished Business:

- A. Action Items: Jerry reviewed the action items list and said that there is no change to the items on the Action Items list.
- B. Houston St. waterline project: no progress
- C. Participation Agreement: Jerry indicated that there seems to be some action in the background and we may see some progress on the participation agreement in the near future. At this time he projects that we should be able to participate in the Fall VRA bond funding for the Houston St. waterline project.

8. New Business

- A. Jerry reviewed the results of the recently completed FY2016 Audit. There were no negative comments by the auditor and the result was a clean audit report. He asked the Board to accept/approve the audit so he could send it out to the several entities that want copies of the annual audit. Mr. Goad made the motion to accept the audit and Mr. Higgins seconded. Motion passed.
- B. Jerry discussed the list of bills under consideration by the General Assembly at this time which was included in the Board package. There are two conference calls every Friday in which Jerry participates, during the General Assembly session to discuss bills under consideration that could affect water and wastewater organizations. So far it appears that there are no bills that would seriously impact the MSA.

9. Other Business: Public Comment Session – None

10. Closed Session: N/A

11. Next MSA Board meeting: February 28, 2017

12. Meeting adjourned 5:25pm.

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Chairman

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Executive Director