

Maury Service Authority

Minutes of the Board Meeting

Tuesday February 28, 2017

The regular monthly meeting of the Maury Service Authority Board of Directors was held in the board room of the Water Treatment Plant. In attendance were Chairman Capt. Ned Riester, Board members Mr. John Higgins; Mr. George Graves; Mr. Jimmy Carter; and Mr. J.D. Goad. Also in attendance was Jerry Higgins, MSA Ex. Director, Mr. Mike Kennedy, Public Works Director, City of Lexington ; Ms. Leslie Straughan, Lexington City Council Member; Mrs. Sandra Stuart, Rockbridge Area Conservation Council; Mr. Jordan Combs P.E.; Mrs. Christina Shea, MSA Administrative Secretary.

Regular Monthly Board Meeting

Chairman Capt. Ned Riester called the meeting to order at 5:00pm. Leslie Straughan was introduced as a new member of the Lexington City Council and this is her first MSA Board meeting.

1. Approval of Minutes: Mr. Jimmy Carter made the motion to approve the minutes of the January 24 Board Meeting. Mr. Goad seconded the motion. The motion passed.
2. Financial Report: Jerry Higgins pointed out that the Agenda Package includes the Bank Account Balance Sheet and the I&I Revenue Sharing Program balance. All in attendance were provided with a copy of the monthly water and wastewater budget evaluations. Jerry proceeded to review the numbers in the budget evaluations. He noted that on the water side it now appears that MSA will take in approximately \$18,454 less than was budgeted for revenues. This is a significant change from past evaluations and Jerry attributed it to the recent repair of a 6 inch water line repair. This significant and long term leak has now been stopped. The budget evaluation also shows that we will spend approximately \$84,336 less than was budgeted. For wastewater the trend shows that MSA will take in approximately \$242,770 more than was budgeted and will spend approximately \$72,075 less than was budgeted. Jerry pointed out that at 7 months into the budget year makes these numbers quite reliable at this point. He also explained that

the line item "Office Supplies" for both water and wastewater shows expenses considerably above what was projected. Gary Swink, Finance Director, City of Lexington suggested that he take a look at what was charged to that line item. Jerry and Gary found that there were numerous costs that were incorrectly charged to this line item and need to be moved to other line items. The budget totals will not change. Jerry thanked Gary for his input.

3. Water Plant Production and Operation: the Board package includes a water plant report from Roger DeBerry, Water Plant Supt.. In addition Jerry pointed out that the water plant was running smoothly.
4. Wastewater Plant Operation: Rick Allen, Wastewater Plant Supt. has been keeping Jerry up-to-date on plant operations and maintenance. A written report by Rick was included in the Board package.
Work continues on the influent pump station on Old Buena Vista Rd.. The contractor is finished with the upgrade of the controls for Pump #1. This included some rewiring and re-programming of the programmable logic controllers. The change order to do pumps 2 and 3 will cost MSA approximately \$20,000.
5. Rockbridge County PSA Issues: None
6. City of Lexington Issues: None
7. Unfinished Business:
 - A. Action Items: Jerry reviewed the action items list and said that there is no change to the items on the Action Items list.
 - B. Houston St. waterline project: no progress
 - C. Participation Agreement: Jerry indicated that there seems to be some action in the background and we may see some progress on the participation agreement in the near future. At this time he projects that we should be able to participate in the Fall VRA bond funding for the Houston St. waterline project.
8. New Business
 - A. Odor Issue at the wastewater plant: there has been a serious odor problem at the plant for about 2 weeks now. Several complaints have been received. The aerobic digesters depend on air supplied by the blowers but when the solids concentration gets too high (any higher than about 2.5%) the air transfer into the wastewater cannot work. Digester #1 was filled with waste at a concentration of about 6%. Now that waste (approximately 350,000 gallons) has gone septic. The only solution Jerry found to fix the problem is to hire a contractor to bring in a belt press, dewater the solids and haul the resultant "cake" to the landfill for burial. The total cost to do this will be approximately \$50,000 and the work is already underway. The landfill staff has been extremely helpful and willing to work with MSA to get the job done.

Jerry has requested a report from the wastewater plant superintendent detailing how the digesters have been operated in the past and how that compares to what the Operations and Maintenance Manual says should be done. With that report in hand, Jerry will meet with the engineers and determine what changes are needed to prevent this from happening again.

9. Other Business: Public Comment Session – George Graves brought up two items that may come up for discussion sometime in the future. 1. The Friends of the Chessie Trail are interested in setting up a water fountain on the trail. 2. A suggestion was made to George that we might want to set up a sign at the discharge point on the river stating that “this is the discharge from the wastewater plant”.
10. Closed Session: Mr. Jimmy Carter made the motion to go into a closed session for the protection of privacy of individuals in personal matters related to public business. Mr. John Higgins seconded the motion. The chairman declared the meeting as a closed session.

At the completion of discussion during the closed session the Chairman asked for a motion to end the Closed Session. Mr. George Graves made the motion to end the Closed Session and Mr. John Higgins seconded the motion. The vote to end the Closed Session was unanimous.

The Chairman asked for a motion to certify the Closed Session. Mr. John Higgins made the motion to certify and Mr. Goad seconded the motion. Jerry called the role: Capt. Riester, Aye; Mr. Higgins, Aye; Mr. Graves, Aye; Mr. Goad, Aye; and Mr. Carter, Aye.

11. Next MSA Board meeting: March 28, 2017

12. Meeting adjourned 5:48pm.

Chairman

Executive Director